Exercises and Procedures for
Chapter #5 – Adding Transactions to Sarah's Kitchen

Instructions*: Please check each checkbox when you have completed the exercise, slideshow or procedure. Check all your exercise solutions as detailed in the **Checking and Correcting Your Work** handout. Hand in the indicated reports with this cover sheet so your grades can be recorded.*

Slideshow, Exercise or Procedure	Marks
❏ **Examine the source documents in the chapter carefully. Fill in the table on the reverse side of this sheet and discuss it with your instructor before proceeding:**	____/25
❏ **Which data file to start with?** If you completed the steps in **Appendix 2017 – H** in Chapter 4 restore your backup of that file to your Chapter 5 folder. If not unzip the **05_Kitchen2** data file from the **Chapter Data Files** folder.	
❏ Complete **Chapter #5** (pages 5-349 to 5-360) **on your own** and print out the following for **Sarah's Kitchen Stores**: Back up your file each time you change the date. Or any time you are not sure how to enter a transaction. **Note: The first two reports below must be printed (or shown to your instructor) at the time designated (before they disappear.)**	____/55
❏**After SD#4** – Print out Pending Sales Order Report	____/2
❏**After SD#9** – Print out Pending Purchase Order Report	____/2
❏**Before SD#16** – Print out **Trial Balance** as of August 31st	____/2
❏ Journal Entries – All of September with **no** corrections	____/2
❏ Trial Balance as at September 30	____/2
❏ Income Statement MTD (September)	____/2
❏ Vender Aged Detail - September 30 with terms	____/2
❏ Inventory Summary, Latest Transactions at Sept 30	____/2
❏ Cash Flow Projections (Details) September 30	____/2
❏ Handing in the reports in the exact order given above	____/2
Total Marks for Chapter	____/100

Sarah's Kitchen Stores - Entering Transactions

SD#	Module A/R or A/P + Transaction Type	Transaction Type Pay Invoice/Other Payment/Cheque	Paid By	Things I must remember to do
1				
2				
3				
4				
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